

Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
Sudlon, Lahug, Cebu City



January 3, 2013

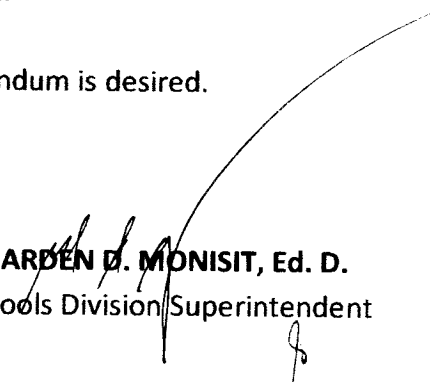
DIVISION MEMORANDUM

No. 10, s. 2013

**DONATION DRIVE FOR THE VICTIMS OF TYPHOON "PABLO" IN COMPOSTELA VALLEY
AND DAVAO ORIENTAL**

TO : OIC, Assistant Superintendents
Education Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads

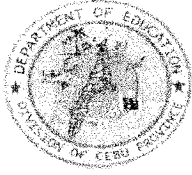
1. Attached is a copy of an Unnumbered Regional Memorandum, dated December 11, 2012, requesting donations for the victims of typhoon "Pablo" in Compostela Valley and Davao Oriental, for the guidance and information of all concerned.
2. Immediate and wide dissemination of this Memorandum is desired.


ARDEN D. MONISIT, Ed. D.
Schools Division Superintendent

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DIVISION MEMORANDUM
No. 11 s. 2013

JAN 07 2013

**SCHEDULE OF UPDATING THE PERSONAL SERVICES ITEMIZATION
AND PLANTILLA OF PERSONEL (PSIPOP)**

To: OIC, Assistant Superintendents
Division Supervisors/Coordinators
District Supervisors/ OICs/Caretakers
Secondary Lead Principals

1. The field is hereby informed that updating of PSIPOP for CY 2013 will be conducted on the following dates:

Municipality (Elem. & Sec.)	Date	Venue
1. Minglanilla	January 11 AM	Division ICT Training Center
2. San Fernando and Alcoy	January 11 PM	Division ICT Training Center
3. Argao	January 14 AM	Division ICT Training Center
4. Dalaguete	January 14 PM	Division ICT Training Center
5. Sibonga and Boljoon	January 15 AM	Division ICT Training Center
6. Oslob, Santander & Samboan	January 15 PM	Division ICT Training Center
7. Ginatilan, Alegria & Malabuyoc	January 16 AM	Division ICT Training Center
8. Ronda & Badian	January 16 PM	Division ICT Training Center
9. Moalboal and Aloguinsan	January 17 AM	Division ICT Training Center
10. Dumanjug	January 17 PM	Division ICT Training Center
11. Barili	January 18 AM	Division ICT Training Center
12. Pinamungajan	January 18 PM	Division ICT Training Center
13. Asturias and Tabuelan	January 21 AM	Division ICT Training Center
14. Balamban	January 21 PM	Division ICT Training Center
15. Tuburan	January 22 AM	Division ICT Training Center
16. Bantayan	January 22 PM	Division ICT Training Center
17. Sta. Fe and Madridejos	January 23 AM	Division ICT Training Center
18. San Remegio	January 23 PM	Division ICT Training Center
19. Medillen	January 24 AM	Division ICT Training Center
20. Daanbantayan	January 24 PM	Division ICT Training Center
21. Tabogon	January 25 AM	Division ICT Training Center
22. Borbon	January 25 PM	Division ICT Training Center

23. Sogod and Pilar	January 28 AM	Division ICT Training Center
24. Catmon and Poro	January 28 PM	Division ICT Training Center
25. Carmen	January 29 AM	Division ICT Training Center
26. Compostela	January 29 PM	Division ICT Training Center
27. Liloan	January 30 AM	Division ICT Training Center
28. Consolacion	January 30 PM	Division ICT Training Center
29. Tudela and Cordova	January 31 AM	Division ICT Training Center
30. San Francisco	January 31 PM	Division ICT Training Center

2. District Supervisors and Secondary Lead Principals are requested to send one personnel to the Division Office on the date specified above to update the data of their PSIPOP for CY 2013.

3. Personnel authorized to update the District/School PSIPOP are requested to bring the following:

- A. laptop
- B. PSIPOP of CY 2012
- C. Data required in updating the PSIPOP

4. Travel and other incidental expenses of participants shall be charged against the Division/School MOOE subject to its availability and existing accounting rules and regulations.

5. This Memorandum shall serve as "Authority to Travel" of the participants.

6. Immediate dissemination and compliance of this Memorandum is directed.

ARDEN D. MONISIT, Ed.D.
Schools Division Superintendent

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